

## September 19<sup>th</sup>, 2020 FOL Board of Directors Meeting Minutes

Meeting was designated to approve library funding requests for the FY 20-21. Minutes reflect business conducted July 2020 - September 2020 through email of the FOL Board of Directors as meetings were not held due to COVID-19 restrictions.

**Attendees:** Donna Griffith, Patsy Young-Greiner, Tara Harrison, Lisa Bibbee, Melisa Williamson

### **Agenda:**

#### 1. Annual Financial Report emailed July 2020

- a. Donna G. emailed the 2019-2020 year-end financial report to the FOL Board of Directors on 7/27/2020. Total balance at time of sending: \$7575.46.

#### 2. Old Business conducted through email August 2020-September 2020

- a. Cassie Rapp (Library Board President) emailed FOL Board of Directors on 8/25/2020 to inform of executive decisions regarding the FOL made by the Library Board of Directors and the Library Director. Current FOL board members will remain for another year. Cheryl Carr agreed to fill one of three director vacancies. By-law changes will be sent soon to reflect a change in the required number of board members from 5 to 3. She also announced that the Fall Book Sale would go on as scheduled on Sept. 17-19 with social distancing practices in place.
- b. Cassie Rapp emailed the FOL Board of Directors proposed by-law changes on 9/9/2020. The changes are as follows:
  - i. Number of required directors on the Board changed from 5 to 3,
  - ii. Checks are required to be signed by two board members,
  - iii. A section was added to include that in the event regular meetings cannot be held, FOL business can be conducted by the Executive Board of the FOL.Melisa W. made a motion to accept the amendments as stated. Tara H. seconded the motion. Changes were approved through electronic vote of the FOL Board.

#### 3. New Business

##### a. Fall Book Sale – Sept. 17-19

The book sale was a success with almost \$1450 in profits.

##### b. Library Requests

The Library requests a total of \$4200 for the 2020-2021 year. Requests are as follows:

\$600 for purchase of Christian Fiction titles for circulation

\$400 for purchase of Western Fiction titles for circulation

\$900 for purchase of Young Adult Fiction titles for circulation

\$300 for History Alive Performance of Mark Twain in November 2020

\$500 for Curbside Trick-or-Treat event in October 2020

\$1500 for creation and installation of children's library story-walk at the library and at Jackson Park

Requests were presented to the FOL Board at the 9/19/2020 meeting during the Fall Book Sale. Missy W. made a motion to approve the request as presented. Donna G. seconded. The motion was approved through vote of those in attendance.

4. Next meeting is unscheduled at this time, due to COVID-19 restrictions.

Respectfully submitted,

Kaity Carson, FOL Secretary